

Attachment #4



SAN LUIS OBISPO COUNTY DEPARTMENT OF PUBLIC WORKS

Wade Horton, Director

County Government Center, Room 206 • San Luis Obispo CA 93408 • (805) 781-5252

Fax (805) 781-1229

email address: pwd@co.slo.ca.us



TO: Board of Supervisors

FROM: Wade Horton, Public Works Director

DATE: April 14, 2016

SUBJECT: Request to 1) Receive unanticipated revenue in the amount of \$166,943; 2) Authorize a budget adjustment to increase expense appropriations in the amount of \$267,794; and 3) Approve \$35,790 in General Fund contingencies in Fund Center 113 – Facilities Management for unbudgeted expenditures.

Recommendation

It is recommended that the Board 1) Receive unanticipated revenue in the amount of \$166,943; 2) Authorize a budget adjustment to increase expenditure appropriations in the amount of \$267,794; and 3) Approve \$35,790 in General Fund contingencies in Fund Center (FC) 113 – Facilities Management for unbudgeted expenditures from Public Works Management and IT support, and an increase in utilities, supplies and Fleet Services costs due to an expansion of County facilities.

Discussion

At the end of the Third Quarter, Facilities Management is projected to exceed its budgeted level of services and supplies expenditures by \$267,794. This is mainly due to the division of the General Services Department into Central Services and Public Works. Salary savings and unanticipated revenue have partially offset the Inter-Departmental cost from Public Works staff support, but additional expenditure appropriation is requested to make up the variance. Costs have also increased in utilities, supplies and Fleet Services due to an expansion of County facilities. A budget adjustment in the amount of \$267,794 is requested to increase expense appropriations to offset these costs.

Other Agency Involvement/Impact

The request has been coordinated with the County Administrative Office and the Auditor/Controller's Office.

Financial Consideration

This request will approve an increase in expenditure appropriations of \$267,794, increase the General Fund budget by \$35,790 in FC 113 – Facilities Management.

Results

Approval of this request will help ensure the Facilities Management budget has sufficient expense appropriation available through the end of the fiscal year.

Attachment #4



Ian S. Parkinson
Sheriff - Coroner

San Luis Obispo County Sheriff's Office

1585 Kansas Avenue • San Luis Obispo • California • 93405
www.slosheriff.org

TO: Board of Supervisors
FROM: Ian Parkinson, Sheriff-Coroner
DATE: April 14, 2016
SUBJECT: FC 136 – Sheriff's Office, Third Quarter Adjustments

Summary:

The Sheriff recommends that the Board approve a budget adjustment in FC 136 – Sheriff-Coroner in the amount of \$834,631 to accept the transfer from various trust funds, General Fund Contingencies and amend the fixed asset list in FC 136.

Discussion:

As part of the Fiscal Year 2015-16 Third Quarter report, the Sheriff's Office requests the following budget adjustments:

1. Request to bring in additional revenue of \$4,664 from the Civil Trust Fund to purchase the following items; 1) Computer Software in the amount of \$3,645 for a SQL standard server license w/ 12 users to support new Civil Software, 2) Other supplies in the amount of \$309 is for a CopVu Wearable Camera, 3) Significant Value in the amount of \$710 is for a Wolfcom Vision Body Camera.
2. Request to increase Court Security Revenue in the amount of \$21,685 to purchase Computer Hardware and Safety Equipment.
3. Request to bring in revenue from Supplemental Law Enforcement Services Fund (SLESF) funding in the amount of \$4,500 for the purchase of a 2008 Ford Van from Fleet (significant value account), vehicle number 1968. This replaced vehicle number 1796 a 2002 Ford Van, which has had costly repairs and needed to be replaced. Fleet has this vehicle in surplus, fully inspected and ready for use.

Attachment #4

4. Request to amend the fixed asset list in Fund Center 136 (Sheriff-Coroner) to include a Polaris Off-Highway Vehicle that will be used in maritime smuggling enforcement in conjunction with other Sheriff's Office vehicles and equipment in an attempt to minimize vehicle traffic on the remote beaches and sensitive coastal environments when removing tons of marijuana and fuel cells following recovery of a beached panga boat.
5. Request to bring in revenue from SLESF (Law Enforcement) funding in the amount of \$15,000 to replace ten (10) Automated Extended Defibrillators (AEDs). The AEDs we currently have are over 10 years old.
6. Request to bring in revenue from Trust Fund 5911000000 Sheriff's Special Operations Unit Narc/Gangs in the amount of \$8,782 and amend the fixed asset list to purchase one ProHawk HDMI 3G video enhancement device which will greatly assist with the examination of poor or otherwise impaired video evidence for use in solving crimes and assist with successful prosecution.
7. Request to bring in from revenue from Phase II Community Recidivism Reduction Grants in the amount of \$10,000 and increase appropriation in Other Charges to fund Transitions Mental Health Association (TMHA) and United Way applications. Acceptance of the grant was approved by your Board on October 20, 2015.
8. Request to increase Court Security Revenue in the amount of \$250,000 to cover the increase in billable salaries, from board approved increases from Association of San Luis Obispo County Deputy Sheriffs (ASLOCDS) during the second quarter.
9. Request to increase the appropriation for Salaries from General Fund Contingencies in the amount of \$520,000. During the first quarter, the ASLOCDS received a 2.5% increase in salary retroactive to January, 2015 and in January, 2016, (ASLOCDS) received an additional 2.5%, totaling a 5% increase. ASLOCDS also received an increase of \$125 per month on their Cafeteria Plan through December 31, 2015, and in January 2016, received an additional \$75 per month. In addition, the San Luis Obispo County Sheriff's Managers' Association (SLOCSMA) received a salary increase of 2.6%, retroactive to July, 2015.

Consequently, due to the Salary and Cafeteria Plan increase for both units; absorbing the wage increases from various bargaining units from FY 2014-15; two additional days of payroll accrual (estimated at \$300,706); increase in overtime due to correctional deputies training new employees the Sheriff's Office is estimating a deficit in Salaries and Benefits of \$1,303,285. Although the Sheriff's Office has made every effort to avoid a third quarter adjustment, the amount of the deficit was too much to absorb. At this time, the Sheriff's Office is requesting \$520,000 to cover the deficit.

Overall, it is estimated that salaries and benefits will be within budgeted levels if the requested budget adjustments are approved.

Attachment #4



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PUBLIC WORKS

Wade Horton, Director

County Government Center, Room 206 • San Luis Obispo CA 93408 • (805) 781-5252
Fax (805) 781-1229 email address: pwd@co.slo.ca.us



TO: Honorable Board of Supervisors

**FROM: Wade Horton
Public Works Director**

DATE: May 17, 2016

SUBJECT: Request to approve Budget Adjustment in Fund Center 245 and FCr 248

Recommendation

It is recommended that your Board approve a budget adjustment in the amount of \$140,000 to transfer funds between Fund Center 245 – Road Fund Pavement Management Program and Fund Center 248 – Road Impact Fee Fund.

Discussion

In 2008 bonds were sold to fund the widening of Vineyard Drive Overpass. The debt service associated with the bond sale is approximately \$455,000 per year. Templeton Area Road Impact Fees are collected and utilized to repay this debt. In fiscal year 2012-13, 2013-14, 2014-15 and 2015-16 revenue shortfalls have occurred and fewer collections were received in the Templeton Area Road Impact Fees than anticipated, resulting in a negative balance to the Templeton Area Fee Account. Listed below is the activity for FY 2015-16:

Road Impact Fee Fund - Templeton Area Account

Beginning Balance	7/1/2015	496.92
Revenues		405,193.00
Debt Service		(453,265.02)
Traffic/Circulation Studies		(92,424.90)
<hr/>		
Ending Balance	6/30/2016	(140,000.00)

To reconcile this revenue shortfall a loan from the Road Fund to Road Impact Fee Fund, in the amount of \$140,000, is requested. This brings the total loaned to the Templeton Road Fee Area \$743,300. Future collections from Road Impact Fee Fund – Templeton Area Fee Account will repay the Road Fund.

Attachment #4

It is necessary to move budget from the Road Fund – Pavement Management Program WBS 300550, Fund Center 24503 – Accounts 5500040 and 6000205 to the Road Impact Fee Fund – Templeton Fee Area, Fund Center 248 – Accounts 4350108 and 6010130.

Other Agency Involvement/Impact

The Department has worked with the Auditor Controller's office and the Administrative office regarding this BAR.

Financial Considerations

This item will have minimal impact on the Road Fund's – Pavement Management Program adopted level of General Fund support. The Road Impact Fee Fund will repay the loaned funds, with applicable interest, once the Templeton Area Fee Account exceeds the revenues needed to pay the annual debt service.

Results

The Road Impact Fee Fund will have the necessary amount of funding to accommodate debt service expenditures through the fiscal year.

Attachment #4



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PUBLIC WORKS

Wade Horton, Director

County Government Center, Room 206 • San Luis Obispo CA 93408 • (805) 781-5252

Fax (805) 781-1229

email address: pwd@co.slo.ca.us



TO: Honorable Board of Supervisors

**FROM: Wade Horton
Public Works Director**

DATE: May 17, 2016

SUBJECT: Request to approve Budget Adjustment in Fund Center 245

Recommendation

It is recommended that your Board approve a budget adjustment in the amount of \$560,338 to reallocate capital project budgets within Fund Center 245 – Road Fund.

Discussion

The expenditures in the Road Fund include Road Maintenance – Fund Center 24502 and Capital Projects 24503. There is anticipated saving in specific capital projects that is requested to be reallocated to capital and major maintenance projects currently in design or construction, with additional funding needs. The specific project reallocation is as follows:

WBS 300519 – FY 14/15 AC Overlay:

There is anticipated savings in WBS 300519, in the amount of \$131,350. Reallocation is requested to WBS 300567 – FY 15/16 ADA Pavement Projects, in the amount of \$110,000.

WBS 300142 – Willow Road Interchange:

There is unused budget in WBS 300142 – Willow Road Interchange in the amount of \$450,338. Reallocation is requested to WBS 300129 – Willow Road Extension for the continued Oak Tree Mitigation and Planting efforts.

Other Agency Involvement/Impact

The Department has worked with the Auditor Controller's office and the Administrative office regarding this BAR.

Financial Considerations

This item will have no impact on the Road Fund's adopted level of General Fund support.

Attachment #4

Results

The Road Fund will have the necessary amount of funding in the appropriate capital projects to accommodate expenditures through the fiscal year.